

**PUBLIC SAFETY TITLE REQUIRING
MEDICAL EXAMINATION /MV**

SANITATION ENFORCEMENT
OCCUPATIONAL GROUP

CODE NO. 71685

SANITATION COMPLIANCE AGENT**General Statement of Duties and Responsibilities**

Under supervision, conducts inspections in and out of contractual and Department yard locations to determine whether or not motor vehicles fall within the purview of the Department's Derelict Vehicle Program; performs related work.

Note: agents are subjected to harsh physical conditions such as oil and mud covered yard areas and have to physically check motor vehicles outside under adverse weather conditions.

Examples of Typical Tasks

Investigates reported "abandoned" vehicles to determine which program vehicles should go into: i.e., Police Rotation Tow or the Sanitation Derelict Vehicle Program. Investigation includes the physical check of vehicle identification numbers (VIN's). This type of check requires agents to physically climb over and into various vehicles in order to ascertain VIN's found underneath door and/or fender frames as well as motors.

Performs field inspections of various areas for abandoned vehicles; receives and docket telephone complaints from the public; interviews witnesses concerning abandoned vehicles.

Prepares reports of findings of investigations and inspections concerning abandoned vehicles.

Acts as liaison between the Police Department, other governmental agencies, and insurance companies.

May testify or give affidavits in court and at Departmental hearings with regard to procedures of the Department's Derelict Vehicle Program as well as specifics concerning abandoned vehicles which may have already been processed.

Provides guidance to Departmental employees and others concerning guidelines provided within the Sanitation Derelict Vehicle Program.

Qualification Requirements

1. A four year high school diploma or its educational equivalent; or
2. Education and/or experience equivalent to "1" above.

License Requirement

A Motor Vehicle Driver's License valid in the State of New York.

Direct Lines of Promotion

From: None

To: To be determined

05.25.88

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